Clarification Text Regarding the Personal Data Processed on the Communication Form

This clarification text was prepared by Dalbudak Corap Sanayi ve Ticaret Ltd Sti acting as the data controller, in order to inform you about the objectives of processing your personal data, legal reasons, collection methods, persons to whom data may be transferred and your rights within the scope of the KVKK, within the framework of the Article 10 of the Law on the Protection of Personal Data ("KVKK") no. 6698 and the "Announcement on the Procedure and Principles of Executing the Obligation of Clarification".

Your personal data you share through the communication form on our web site such as your name, surname, e-mail are being processed in order to let the business units carry out the necessary activities to let related persons benefit from goods and services offered by our company and in order to be able to create contact with you related to the issue you are applying about. Moreover, we do not have an absolute control over the data you share through this form. We recommend you to not share your personal data which you do not wish us to know, and your sensitive personal data with our Company.

The personal data in question are being automatically processed based on the legal reasons of "an obligation to process data for the data controller, on the condition of not harming the basic rights and liberties of the related person" and "obligation for the data controller to execute a legal obligation" stated on the article 5 of the KVKK; these data will only be shared with legal authorities in case of a legal conflict.

You may send your request within the scope of the Article 11 of the Law, regulating the rights of the related person, in written form and in accordance with the "Announcement on the Procedure and Principles of Application to the Data Controller", to our address Adnan Kahveci Mahallesi Harbiye Caddesi No: 28 Dalbudak Corap Binası-Beylikduzu/İstanbul or to the e-mail address kvkk@dalbudakcorap.com.

An application form is published in our website in order to inform you and to help you. <u>To</u> view the form, please click here.